How to Guide: Travel Methods
TRAVEL METHODS GUIDANCE FOR HOSTING

To maintain PRME leadership, embrace sustainable and inclusive practices and respond to the climate crisis and where in person events are planned, sustainable travel should be prioritised. Geographical location of conference hosting, local sustainable transport and a hybrid approach to intercontinental delegates can reduce carbon emissions. Select an appropriate location for access to public transport that also offers accessibility to all participants. Implementing best practice scheduling for conference hosting to facilitate equity of opportunity for face to face interaction. Collaboration with local stakeholders to select an appropriate conference location can facilitate maximum access to sustainable public transport.

Design and implement a sustainable transport plan to include:

- Event Transport & Logistics
- Encourage sustainable transport for all in person events with all air travel as a final option.
- Emphasize the importance of in-person attendance at more localized gatherings.
- Accessibility to public transport
- Encourage and facilitate safe cycling and bile storage options.
- Where delegates need to travel by Private car, encourage car sharing and electric vehicle use where appropriate infrastructure is available.
- Ensure delegate and stakeholder communication including a travel plan/ information and guidance.

The following box contains resources to help you plan and deliver events with sustainable travel methods by providing solutions and encouraging colleagues to adapt and change their practice.

RESOURCES

- The Carbon Trust: Green Events Guide
- Rail travel: https://www.seat61.com
- See Fundamentals 2: Geographic Flexibility
- See Fundamental 4: Event Sustainability
PRME Sustainable Travel and Events Guidance
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